



ePH Vacancy Announcement



IT SUPPORT TECHNICIAN

1x POSITION

(INTERNAL & EXTERNAL)

Purpose of the job

To keep the technology of the company in good working order, accessible to customers and staff and to maintain updated and efficient computer systems and networks to optimize the role of technology on business sustainability.

Key Responsibilities

Ensure that all IT related problems are thoroughly resolved and all components are in good working order.

Maintaining working components through repair or replacement for business needs

Monitor clicks, links, usability and overall status of the company webpage, landing pages and supporting pages.

Respond to hardware and software support issues from employees for Microsoft office applications (Word, Outlook, PowerPoint, Excel), phone, printers, mobile devices etc

Set up, configure new computers and install application software.

Set up/remove user accounts on systems (network, email, phone etc).

Responsible for taking inventory of computer hardware and installation tools or placing orders for devices like routers or keyboards as needed and responsible for telephone systems.

Qualifications & Experience

- National Senior Certificate (Matric)
- Computer literate
- Excellent interpersonal and communication skills
- An IT qualification
- 2 years' experience in a similar position

How to apply

Interested candidates who meet the above criteria are requested to email their CV together with an application covering letter and recently certified copies of qualifications to hr@ephospital.co.za , or hand in at Human Resource office on 2nd floor.

Closing date for the above position is Friday **31 October 2025** at 16h00.